



SASKATCHEWAN TRUCKING ASSOCIATION  
SHAW TRACKING

**DISPATCHER OF THE YEAR AWARD**

The Saskatchewan Trucking Association felt it was time to honor a segment of our industry that is sometimes overlooked when accolades are being passed out; the men and women who keep our trucks rolling; our dispatchers. Dispatcher is defined as any person, whether Fleet Manager, Traffic Coordinator or any other title, who deals directly with drivers and is involved in the coordinating of the movement of trucks. The Award is sponsored by **Shaw Tracking** and is presented each year at the Association's Annual Conference. All nominees will receive a letter of recognition from the STA.

Please read the "Dispatcher of the Year" Selection Criteria and Nomination Form carefully to ensure all questions are answered and all attachments are included. **All forms must be completed and returned to the STA office by August 15 of each year.**

**DISPATCHER OF THE YEAR AWARD – SELECTION CRITERIA**

1. Any carrier member of the STA may submit the name of one dispatcher using the nomination form. Remember to complete all questions and attach all appropriate documentation.
2. **The candidate must work in Saskatchewan and have been in their present position for a minimum of 12 months.**
3. The nomination must be signed by a member of management and supported by two letters of recommendations from drivers.
4. Nominations should consider the candidate's commitment to customer service, safety, driver well being, courtesy, team work, problem solving as well as any community service/volunteer work.
5. All candidates will be assessed equally under the following point system: Management Nomination – maximum of 40 points; Driver's Recommendation Letters – maximum of 40 points; Community Service/Volunteer Work – maximum of 10 points; Other Commendations/Recommendations – maximum of ten points.
6. The successful candidate, having the highest amount of points, will be named the STA's "Dispatcher of the Year".

**FOR MORE INFORMATION CONTACT:** Saskatchewan Trucking Association,  
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**DISPATCHER OF THE YEAR**  
NOMINATION FORM

Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Age: \_\_\_\_\_

Years in Dispatch: \_\_\_\_\_ Number of years with present company \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Name of Nominator from management: Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Nominator's Comments: (Please be specific and include any details of community/volunteer work).

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Letters of recommendation attached from the following two drivers:

- 1.
- 2.

Note: Letters should include specific incidents or acts related to driver concerns, effective problem solving by dispatcher, logical decision-making and any other relevant information that will provide the committee reviewing the nominations with an insight into why the dispatcher should be the recipient of the award.

Any other relevant comments:

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