

January 27, 2010

Notice to Commercial Vehicle Operators

SGI is upgrading its vehicle registration computer system in February, 2010.

In order to implement our new system, all SGI issuing offices will only provide limited services from the evening of Feb. 12 through Feb. 17, 2010. Issuers will be able to do most transactions using manual forms, but transactions may take longer. Drivers who require photo cards during this period will receive a temporary manual back-up form. Some issuers may change their hours or close their offices during that week.

As we upgrade the system, there may be delays following implementation as staff and issuers become accustomed to the new system. We encourage customers with February driver or vehicle transactions to complete their **SGI transactions prior to Feb. 13 where possible**. These manual transactions will be entered into SGI's system starting on Feb. 18.

The International Registration Plan (IRP) issuing system will also be upgraded between February 10, 2010 and February 17, 2010, and you may experience delays in this service. If at all possible, we encourage **Carriers registering under IRP to complete their vehicle transactions prior to February 10, 2010**.

Starting on February 18, 2010, all IRP payments will be collected in Canadian funds. Collecting IRP payments in Canadian funds will eliminate the wiring of US funds and issuing US cheques.

Changes to the vehicle registration certificate

With the implementation of our new vehicle registration system, there will be some changes to the vehicle registration certificate.

- Three addresses will be displayed, where applicable – the mailing address, the civic (physical) address, and the name and address in the secondary name and address field, including lessor or “operating as” information. We will be able to print up to two leasing information addresses to account for owner operators who are leasing vehicles from a leasing company.
- Fields have been reorganized on the front of the certificate.
- Samples of the new certificates are attached. Please note that these samples are on plain white paper, not on the normal colored certificate paper.

Notification re. cancellation / transfer / lapse of leased vehicle registration

Starting in mid-February 2010, SGI will begin collecting full addresses for lessors of leased vehicles and, where the address is available, will automatically send a letter to the lessor if the leased vehicle's registration has been canceled, transferred or lapsed.

Commercial Driver's Abstract

Starting in mid-February 2010, SGI will have a Commercial Driver's Abstract (CDA) available for Saskatchewan commercial drivers. This CDA will allow drivers to obtain an abstract that will show all accidents, convictions and CVSA (on road) inspections that a driver has been involved in while operating a Saskatchewan-plated commercial vehicle. The driver's personal abstract is part of the CDA so drivers can provide both abstracts to carriers when applying for employment or for other reasons.

The CDA will assist carriers in the hiring process by showing the commercial driving activity of a driver. If you currently have driver abstract authorization forms in your office, they will need to be revised to specify whether the driver is authorizing a personal driver's abstract, or a commercial driver's abstract.

Medical pre-qualification for commercial driver's licenses

With the implementation of SGI's new driver examination booking system on Feb. 18, 2010, customers booking appointments for Class 1 to 4 and school bus written exams must submit a commercial medical report to SGI's Medical Review Unit before an appointment can be booked. Once the Medical Review Unit has deemed the medical satisfactory, the customer will be able to book a written exam for these classes.

This is to ensure that drivers who may not meet the higher medical standard for a commercial class of licence do not pay for training and testing, only to have the commercial licence class revoked.

Changes to Carrier Profile

Starting Feb. 13, 2010, the Carrier Profile will have a different look and many new enhancements. We will be moving to a shading format as opposed to a box style. As well, additional information will be added to the Carrier Profile, such as the United States Department of Transportation (DOT) number, actual fleet count, business type, safety officer and corporate owner information, carrier information page.

In mid-February, 2010 SGI will be moving to a \$5,000 threshold for at-fault property damage accidents to determine the National Safety Code (NSC) accident points.

SGI will also be adding a CVSA inspection sort by driver to assist carriers in monitoring their drivers. Adding this sort is consistent with the accident and conviction sorts by driver.

Any questions, please call our Customer Service Center at 1-800-667-9868.